Board of Trustees
MINUTES
Hybrid Meeting
6:30 pm Wednesday,
Sep 9, 2026

Attendance

In-person: Kathleen Fonseca, treasurer; Mike Brand, secretary; Mary Barad; Debu Dasgupta; Paul Homburg; Rev Rachael Hayes

Zoom: Lito Bujanda-Moore, VP; Bill Pridgen

6:30 pm Start - Gathering, Establishing Quorum

- Call to Order (Lito)
- Opening Words/Chalice Lighting (Rev. Rachael)
- Process Observer (Mary)
- Time Monitor (Kathleen)
- Check-Ins (All)

6:40 pm Consent Agenda - Approval of Written Reports in this month's Board folder (10 minutes)

- Prior Month Board Minutes (Mike)
- President's Report (Mark)
- V. President's Facilities Report (Lito)
- Treasurer's Report (Kathleen)
- Financial Statements (Kathleen)
- Minister's Report (Rev. Rachael)
- Coordinating Council Meeting (Lito)
- LDC Report (Mary)
- Trust Fund for the Endowment Report (Mark)
- CREF Report (Paul)
- Stewardship Report (Bill)

Lito moved to accept the consent agenda and the minutes from the prior meeting. Debu seconded. Accepted by voice vote.

6:50 pm – Discussion Agenda

- Minister Discussion Items

Invited Board members to meet one-on-one with Rev Rachael to get to know each other.

Proposed Installation service for Rev Rachael for Jan or Feb
Mary and Debu volunteered to form a working group
Start up in Spring
The online Start Up for Rev XK was determined to be inadequate.
Therefore an in-person UUA-facilitated Start Up will be planned.
Mike and Bill volunteered to form a working group

- Budget Request for Denominational Connections

  By consensus the Board agreed to add a request for partial reimbursement of General Assembly (GA) registration fees to the budget for the next church year

  Kathleen will reach out to Carol C regarding funding 5 books for the Common Read from the Library line item of the budget.

  Food for Common Read Sessions to be funded by a FUUND Lunch to be organized by Denominational Connections.

- Communication is key:
  - Discuss with Rev Rachael our idea from last month to schedule post-service "Board Congregation Forum" sessions (to replace the under-attended Board Listening Sessions of past years) and set dates either for these sessions or the traditional Thursday/Sunday call in sessions

    Discussed new methods of generating member engagement with the Board at Community Forums.

  - Finalize survey to Congregation- communication preferences

    Reviewed Lito's proposed survey form. He will send out a revised version by email for feedback from Board members.

  - Who will reach out and schedule visits with which groups:

    Parenting Group, *Paul*
    Social Justice, *Mary*
    Adult RE committee, *Mary*
    Youth RE committee, *Lito*
    Young Adult RE, *Lito*
    Green Team, *Debu*
    Membership, *Mike*
    Celestial Celebrations, *Mark*
    Seekers group, *Lito*
    Book group, *Mary*
    Men's group, *Debu*

People of Color / SAGE-UU group, *Debu*

COSM, *will hold joint meeting with Board in Oct*

- Board Retreat:
    - Lunch options.

      Lito will send out menu to order food. Lito offered to pay. Several members offered to reimburse him.

    - Request everyone to work on the Interim Ministry Appraisal to help formulate goals for this year (what worked well last year or was not accomplished).

      Lito emphasized that the appraisal is largely regarding the ministry of the church. Rev Rachael emphasized that understanding the Board's perspective on the current state of ministry of the church would be very helpful to her in planning the next year.

8:05 pm - Closing

- Process observation comments (Mary)
- Time Monitor comments (Kathleen)
- Upcoming Events (All)
- Closing Words (Rev. Rachael)
- Adjournment

Upcoming Calendar Events:

- **September Board Retreat** Sept 12
- **October Board Meeting** Oct 21

—----------

Minutes from meetings that occurred between the regularly scheduled monthly Board meetings

Aug 21-24, by email, then live on Sep 9
Smartphones for key staff
Mike proposed specific smartphone models and a low-cost plan for both the minister and the church administrator. After feedback Mike make the following motions:

a) The purchase of two Samsung Galaxy A17 5g phones (or similar) for approximately $200 each, plus tax. The purpose of one phone will be to allow the Minister to conduct church-related business from a non-personal phone; the sole purpose of the other phone will be for two-factor authentication when logging into church-related accounts.

b) The activation of a plan for each phone with expected monthly cost of $10 to $15 plus tax.

Bill seconded the motions. No votes were cast by email. After the close of business of the Board meeting on Sep 9, a discussion addressed the mechanisms by which someone with authority over a line item could authorize an expenditure without Board approval. It was determined that no relevant line item could be drawn on to purchase the smartphones or their cell service without causing the line item to go over budget. Therefore the Board would need to authorize the purchase from General Reserves. Lito then read the above motions aloud, noted that Bill had previously seconded, and asked for a vote. The motions passed by unanimous voice vote.

Aug 20 - Sep 2, by email
Summary of Board minutes for publication to congregation
Mike committed to producing a summary of the minutes the day after each Board meeting and, unless there were any corrections voiced by board members, to submit the summary on the following Tuesday for inclusion in the next What's Happening

Aug 30 - Sep 2, by email
Information on Start Up and Installation
Betty Burgner, chair of the Committee on Shared Ministry (COSM), shared information regarding a) a UUA-facilitated transition workshop (ie, a Start Up) for both Rev Rachael and Bellamy and b) the installation of Rev Rachael as our settled minister.

Sep 1-8, by email
Date of Board Retreat
Because of a change in availability one Board member would not be able to attend the retreat as scheduled for Sep 12. After discussing the pros and cons of a) delaying to possibly accommodate everyone's schedule versus b) continuing with the Sep 12 date; it was decided to hold the retreat on Sep 12.