FIRST UNITARIAN UNIVERSALIST CHURCH
SAN ANTONIO

Board of Trustees
MINUTES
Hybrid Meeting
6:30 pm Wednesday, May 20, 2026

Attendance

In-person: Polly Noel, president; Kathleen Fonseca, treasurer; Sheri Phillabaum, secretary; Mike Brand; Dr. XK, minister; incoming board member Paul Homburg

Zoom: Mark Rockeymoore; Bill Pridgen; Lito Bujanda-Moore; incoming board members Debu Dasgupta and Mary Barad

Guest: Rudy Alba, online

Gathering, Establishing Quorum

The meeting was called to order at 6:32.

Mike was appointed as Process Observer, Mark as Time Monitor

Consent Agenda - Approval of Written Reports in this month's Board folder

- Prior Month Board Minutes (Sheri)
- President's Report (Polly)
- V. President's Facilities Report (Mark)
- Treasurer's Report (Kathleen)
- Financial Statements (Kathleen)
- Minister's Report (Dr. XK)
- Coordinating Council Meeting (Dr. XK)
- LDC Report (Lito)
- Trust Fund for the Endowment Report (see last month's report)
- CREF Report (Mike)
- Stewardship Report (Bill)
- Capital Campaign Report (Polly)
- Ministerial Search (Polly)
- Digital Communications Manager Report (Polly)

  The above items were approved. It was pointed out that attendance numbers have been missing due to staff transitions. They will be generated again moving forward.

FIRST UNITARIAN UNIVERSALIST CHURCH
SAN ANTONIO

Discussion Agenda

- **Finalizing Limitations (Guidance) & Minister/Board Linkages Policies:** Polly moved that we accept the revisions. Mark seconded. The motion passed unanimously. Polly said that if incoming board members don't get access to the board drive soon, she will email the above docs. Polly will put all board policies into a single document.
- **Revisiting Ad Hoc or Standing Personnel Committee.** We are using a template from the UUA Leader Lab as a potential starting point. Lito moved that we adopt the charter as written with the understanding that it will be revised when Rev. Rachael begins. Mark seconded. The motion passed unanimously.
- **Healthy Relations Committee Members.** This committee should have at least three members. Polly will ask the Committee on Shared Ministry to make suggestions.
- **Reserve Funds available for Minister/DLRE moving expenses & Sanctuary HVAC:** A section of the sanctuary HVAC system needs to be replaced. Estimated cost is 70K. Available funds are uncertain. We'll know more after June 1. Mike moved that we put out a call for a congregational meeting to approve replacing the needed HVAC unit. Polly made a friendly amendment that the call be delayed until after June 1. Bill seconded. The motion passed.
- **Closing out Capital Campaign / Donor Recognition:** Donor recognition may need to be modified due to the financial needs discussed above.
- **Planning for Board-specific Bridging & Orientation for June:** The new executive team will get together soon to plan bridging/onboarding for new board members.

- Process observation comments: Mike said energy and focus were good.
- Time Monitor comments: Mark was impressed at how we stayed on schedule.
- The meeting was adjourned at 8:12 pm.

Faithfully submitted,
Sheri Phillabaum