



Board of Trustees
First Unitarian Universalist Church of San Antonio
MINUTES
January 15, 2025

Present: Betty Burgner, Mike Brand, Ruth Bujanda-Moore, Carol Bertsch, Donna Pereira. Sheri Phillabaum, Polly Noel, Dr. XK. Rudy

The meeting was called to order at 6:31 p.m.

Donna was appointed process observer and Mike was assigned timekeeper.

The consent agenda was approved:

- Previous Board Minutes (Sheri)
- V. President's Report (Polly)
- Treasurer's Report (Donna)
- Minister's Report (Dr. XK)
- Coordinating Council Meeting (Dr. XK)
- LDC Report ()
- Trust Fund for the Endowment Report (Ruth)
- CREF Report (Mike)
- Stewardship Report (Betty)
- Financial Report (Donna)
- Capital Campaign Report (Polly)
- Digital Communications Manager Report (Mary via Carol)

FH Renovation Owner/General Contractor agreement draft – Polly will review it again this weekend.

Confirmation of bid review meeting attendees & date/time -- Week of Jan. 28, 1:30-2:30. Those who can attend are invited.

Decision on Minister Search: It was unanimously agreed to pursue a settled rather than a contract minister, as it is the norm for churches our size and doing otherwise would be a red flag for potential candidates. Also, the pool of candidates would be larger for a settled position.

Funds to support search committee: approved

Stewardship – update on stewardship drive plans & reminder of need for budget & pledge goals by early February -- This Sunday's Board Q & A will include taking input from attendees on the budget. Donna would like clarification on what some budget items are meant to include.



Board budget suggestions -- Polly & stewardship committee proposed a 1% "tax" on total operating costs for capital reserve. Donna will put it in the proposed budget. The stewardship committee would like the stewardship reserve to be used to buy a tap-enabled giving kiosk. Polly moved, Donna seconded. *The motion passed unanimously.*

Approval of proposed statement: Congregational Engagement with Unhoused Persons
– Adopted by consensus.

Plan for \$5,000 in “other fundraising” in current year operations budget -- Possibilities for selling donated art online were discussed. Ruth and others will research possibilities of online auction services. At this Sunday's Q & A meeting, facilitators will solicit a volunteer to organise a clipboard auction.

Follow up from last month's meeting on aesthetics committee portion of draft facilities policy – We might want to eliminate the standing committee, with aesthetic issues being dealt with on an ad hoc basis. A specific motion may be made next month

Request to develop explicit policy on transfer of end of year excess funds to General or Capital Reserve -- The finance committee will review all reserve accounts. Donna stated that we should have a policy for handling reserve accounts. Quarterly review of balance sheets will relieve some of these issues.

Vote on new Board member Paul Homburg -- Carol moved and Polly seconded. The motion was approved unanimously.

Review status of Board Goals for year – The town hall history still needs to be done; governance doesn't need a major overhaul as previously thought, but aspects of the bylaws should be fine-tuned before the end of this fiscal year as they don't entirely reflect current practices.

Executive Session: Carol will notify the LDC about the board's decision to seek a settled minister.

Closing

- Process observation comments: We stayed on topic.
- Timekeeper comments: We rocked!

Faithfully submitted



Sheri Phillabaum