



**Board of Trustees Meeting of the
First Unitarian Universalist Church of San Antonio
September 16, 2020**

6:08 PM Start

Gathering, establish quorum (10 Minutes): Dorothy Wallace, Heather Hedquist, Terry Palin, Sarah Frey, Tess Bobo-Fry, Troy Peters, Donna Pereira, Gale Marrow, Rev. Mark Skrabacz - ex officio

- Call to Order (Chair)
- Opening Words/Chalice Lighting - Rev. Mark
- Reading Covenant/Ends
- Assignment of Process Observer, Sarah
- Check-in
- Finalize Agenda

Consent Agenda Approval (5 minutes) *Any objections to the items on the Consent Agenda?* (Chair)
(Simple questions, clarifications, or short amounts of dialogue)

- Previous Board Minutes - Heather
- Minister's Report – Rev Mark
- President's Report – Dorothy
- Vice-President's Report
- Treasurer's Report - Donna
- Church Staff Meeting/Coordinating Team Notes – Rev Mark
- New Process Observer's Checklist - Gale

Pending any objection, the Consent Agenda is approved (Chair)

New Agenda Items (Please have appropriate initial motions prepared for voting)

- Goal Review (20 minutes) – Dorothy and All
 - Org chart committee will schedule to meet
 - Review of reports for November board meeting
 - Reimagining the COM
 - Reserve accounts - finance committee issue
 - Strengthening our relationships within our congregation
 - Need schedule for weekly communications via What's Happening - Heather
 - Monthly Town Hall Zoom - Tess
 - Retaining Membership - Gale
 - Using technology to improve communication - Terry
 - Culture of Giving
 - Stewardship - board liaison: Terry Palin
 - Liasons: LDC - Tess; CREF - Troy; Stewardship - Terry; Trust - Donna
- Repairs for Building 5 (20 minutes) – Gale/Donna
 - \$14,000 estimate
 - Warranty - very little if reuse materials. Normal warranty if new materials
 - Payment
 - Reserve for Capital Improvements
 - Reserve for Capital Reserve

- Individually, either reserve account could cover this repair
 - Maintenance committee will go forward with the repairs
- Capital Reserves: How to Build? 13th Month? (10 min) - Dorothy
 - Idea to ask for a separate give to build up the capital reserves
 - 4th quarter of the church year
- EIDL/PPP Loan Update/Congregational Meeting Review (10 minutes) – Dorothy/Donna/Terry
 - Good attendance at town halls
 - Quorum in the Congregational Meeting without need of counting answers
 - \$149,900 in the EIDL has been deposited in our accounts
 - PPP - waiting on Frost to allow us to apply for forgiveness
 - \$10,000 at 1% interest must be paid off within 18 months
- Committee on Ministry/Congregational Covenant – Rev Mark/Dorothy
 - Congregational Covenant
 - Covenant of Healthy Relations
 - Statement by congregants of how they will treat each other
 - In writing
 - Expectations
 - Behaviors
 - Lead by the COM?
 - Announce at December congregational meeting
 - Approve at May congregational meeting
 - Reimagining of COM charter
 - Joint meeting with the COM and board in November
- Set date for December Congregational Meeting: December 13? Winter Retreat: Jan 9 2021?

Closing (10 Minutes) at 8:36 p.m.

- Process Observation
- Closing Words – Rev Mark
- Adjournment (Chair)

Next Board Meeting October 21, 2020