

**FIRST UNITARIAN UNIVERSALIST CHURCH OF SAN ANTONIO**  
**WEDDING GUIDELINES for NON-MEMBERS**

*Our award winning Sanctuary with its simple beauty and astounding acoustics is an ideal setting for weddings of any denomination.*

Wedding fees for non-members is a flat rate of \$1000. A deposit of \$250 is due when booking the event. The balance is to be paid no later than two weeks before date of the event. In case of cancellation, the deposit will be refunded only if 30 day notice is given to the Church office. To book your wedding, contact the church office at (210) 344-4695 or office@uusat.org.

Fees include:

- Use of the Sanctuary for the wedding ceremony for up to three hours on the day of the event. The Sanctuary will be unlocked 1 ½ hours before the ceremony is scheduled to begin and closed ½ hour after the ceremony ends.
- Use of the Sanctuary for rehearsal and decoration for up to three hours before the day of the wedding.
- Use of the Dressing room with attached bathroom/vanity for preparation prior to the wedding.
- Use of the Wiggle room to allow parents to care for their small children without missing the ceremony.
- Services of a sound technician to play pre-recorded music and provide amplification.
- Services of a custodian for cleaning.

Fees do not include:

- Marriage licenses are not issued by the church. Couples must obtain their license prior to the wedding ceremony.
- Flowers, decorations or decorating services are not provided. Couples are free to provide and put up their own decorations as long as the decorations are not permanent and can be removed without damage.
- Music and/or musicians are not provided. Couples must provide recordings in an approved format and/or live musicians. Use of the piano in the Sanctuary must have prior approval of the music director and additional fees may apply.
- Photography services are not provided, but couples are free to bring in a photographer of their choosing.
- Officiant services are not included in the cost of the wedding package. Based on the minister's schedule, the officiant services may be available, but must be arranged with the minister directly and additional fees will apply. Officiants other than ministers associated with First UU Church require approval of the minister.

General guidelines:

- No smoking or vaping is allowed anywhere on campus. The following are forbidden from being brought onto church grounds: weapons of any kind, fireworks, or illegal drugs
- No food or drink is allowed in the Sanctuary.

12/2/2015