

FIRST UNITARIAN UNIVERSALIST CHURCH OF SAN ANTONIO
WEDDING GUIDELINES for MEMBERS

One of the benefits of membership includes wedding services. The following guidelines describe what is provided and how to get started in planning your wedding.

Wedding services are provided for members of the church who have been members for at least 6 months and are in good standing. Membership in good standing, as defined by the church bylaws, is any person, 14 years of age or older, who signs a membership form and has paid a responsible contribution of financial support to the Church within the preceding twelve (12) months. The church office will be able to check your membership status at the time you book your wedding. To book your wedding, contact the church office at (210) 344-4695 or office@uusat.org.

Wedding services offered by the church:

- Officiant services are provided by our minister at no charge. This includes consultation session(s) to design the service, rehearsal of the ceremony, and officiating the ceremony itself.
- Use of the Sanctuary for the wedding ceremony at no charge. This includes a sound technician to play pre-recorded music and provide sound amplification.
- Use of the Fellowship Hall for the reception at 50% of our regular rental rates. This includes use of the kitchen, lounge, table & chairs, linens, and an on-site hospitality sexton to open/close the building and help with set-up/clean-up.

Wedding services not offered by the church:

- Marriage licenses are not issued by the church. The couple must obtain their own license prior to the wedding ceremony.
- Flowers, decorations or decorating services are not provided. Members are free to provide and put up their own decorations as long as the decorations are not permanent and can be removed without damage.
- Music and/or musicians are not provided. Members must provide recordings in an approved format, live musicians, or DJ services for both the ceremony and reception. Use of the piano in the Sanctuary must have prior approval of the music director.
- Food, beverages, dishes, flatware, and paper products are not provided. Members may bring in their own refreshments for the reception or may choose to have the reception catered. All leftover food and drinks must be removed at the end of the event.
- Photography services are not provided, but members are free to bring in a photographer of their choosing.

General guidelines:

- No smoking or vaping is allowed anywhere on campus. The following are forbidden from being brought onto church grounds: weapons of any kind, fireworks, or illegal drugs
- No food or drink is allowed in the Sanctuary.
- Alcohol may be served, but may not be sold either directly or indirectly (e.g. by a donations basket) unless a liquor license has been obtained and is prominently displayed.
- Receptions may not go on later than 10:00 pm.