



**Board of Trustees Meeting of the  
First Unitarian Universalist Church of San Antonio  
April 19, 2017**

- A. Call to order** by Jim Noël at 7:03 p.m. Requirements for a quorum were met.
- B. Members present:** Jim Noël (President), David Ringer (Vice President), Jennifer Johnson (Treasurer), April Chase (Trustee-at-large), Gale Morrow (Trustee-at-large), Betty Dabney (Trustee-at-large), and Rev. Josh Snyder.
- C. Opening words** were provided by Rev. Josh and the chalice was lit.
- D. The Board Covenant** was read and April was appointed process observer.
- E. Check-ins** were shared and the agenda was finalized
- F. Consent agenda**
  - 1. Review of March minutes, Committee on Ministry joint meeting minutes
  - 2. Treasurer's report March 2017
  - 3. Minister's report
    - a. There was some discussion about communications strategies to replace the newsletter.
  - 4. Vice President's report
  - 5. President's report
  - 6. Betty moved and Jennifer seconded to accept the Consent Agenda. Motion passed unanimously.
- G. New Business**
  - 1. Proposed Member Emeritus status for Petie Rickabaugh
    - a. Gail moved and David seconded to accept. Motion passed unanimously.
  - 2. Date for Board retreat.
    - a. June 10 appears to be the preference for the date.
    - b. Suggestion of having both old and new Board members present.
    - c. Possibility of Ann and Josh as leaders.
    - d. Jim will contact everyone for input on date.
  - 3. Proposed Budget discussion and approval

- a. We are required to have a zero-based budget. Budgets are always estimates.
  - b. Need to finalize in 2 weeks by May 1 in order to submit the budget 2 weeks prior to the Congregational Meeting.
  - c. There is a Member/Friend with a PhD in Accounting, specializing in auditing.
  - d. Need to have a policy about budget in relation to pledging.
  - e. Jennifer moved and David seconded to pass the budget as submitted.  
4 Ayes, 1 Nay, 1 Abstention – motion passed.
4. Stewardship report
- a. Shortfall due to highest pledging units and 96 autopay units that have not pledged.
  - b. Betty proposed that she and Polly submit an assessment of the stewardship campaign with recommendations for next year.
  - c. We ask for weekly Stewardship reports between now and the end of the Fiscal Year.
5. Proposed Congregational Meeting agenda
- a. What would it mean if we voted to be a “Sanctuary Congregation”? Immigration issues become a priority for the SJ Committee, education becomes a priority, organizing volunteers for immigration organizations.
  - b. On May 7 there will be an all-church meeting after church to discuss.
  - c. Jim added an agenda item to the Congregational Meeting for a vote on being a Sanctuary Congregation.
  - d. Not required to present Strategic Plan at the Congregational Meeting.
  - e. Gail moved and David seconded to accept the revised proposed agenda for the Congregational Meeting. Motion passed unanimously.

## **H. Old business**

- 1. Suggested board policy change to allow delegation of some vice president liaison duties
  - a. We asked Jim to submit a revised policy including definition of liaisons.
- 2. Monitoring review: Financial policies 2.3-2.7
  - a. Break-in in Jefferson Building was in variance of the policy. Josh was in compliance when he reported the break-in to the Board. Upgrades to security will be made. More details in Minister’s report next month.
  - b. David moved and Gail seconded to accept the Financial Policies 2.3-2.7. Motion passed unanimously.

3. Monitoring review: Ends 3-5
  - a. #3: Gail suggested including visitors to RE and covenant groups in the “For Whom” section, and Josh agreed to make the change.
  - b. Betty suggested adding a simple cost-benefit table to allow us to see easily the areas for greater effort in the future. Betty will meet and discuss with Josh in the future.
  - c. Josh suggested having a different schedule.
  - d. April moved and David seconded to accept the report for Ends #3. Motion passed unanimously.
  - e. Gail moved and Jennifer seconded to table the others until May. Motion passed unanimously.
4. Strategic Plan update
  - a. David submitted a draft of the Strategic Plan dated 3/20/2017, and there were no actions taken on it.

#### **I. Closing**

1. Process observation (April)
  - a. We were 20 minutes over and ran long on new business. But there was a lot to discuss in this section.
  - b. Betty suggested an occasional extra meeting to catch up on unfinished business.
2. Closing words were provided by Jim, and the chalice was extinguished.

#### **J. Adjournment**

- a. At 9:19:30

Submitted by Betty Dabney 05/05/2017